

**REPORT TO THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST OCTOBER 2016
FOR
THE MONDAY NIGHT CLUB**

THE MONDAY NIGHT CLUB

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OCTOBER 2016**

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REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31ST OCTOBER 2016

The trustees present their report with the financial statements of the charity for the year ended 31st October 2016. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1160646

Principal address

The Lodge
Dingle Road
Leigh
Worcestershire
WR6 5JX

Trustees

Chair	Laura Gill
Treasurer	Helen Gill
Other Trustees	Max Chesterman Bethany Truman Margaret Clarke Jenny Hewitt

Independent examiner

Ken Strange FCCA
10 Ravenscroft Drive
Droitwich
Worcestershire
WR9 7AP

Structure, Governance and Management

The Monday Night Club is constituted as a Charitable Incorporated Organisation and is governed by constitution. The CIO is a registered charity with The Charity Commission of England and Wales.

The Annual General Meeting was held on Tuesday 16th February 2016 at 7pm. Trustees at this time were:

Miss Laura Gill, Chair
Mrs Helen Gill, Treasurer
Mrs Rosemary Hooper, Secretary
Mrs Bethany Trueman
Mrs Margaret Clarke – Barbourne Club representative
Mr Joe Clarke – support staff representative
Mrs Jennifer Hewitt – family carer representative

Mrs Rosemary Hooper resigned from the board of trustees for personal reasons on 29th April and

Mr Joe Clarke resigned at the beginning of May. We elected a new trustee, Mr Max Chesterman, at the next meeting on 5th July.

Policies and Procedures

The following Policies and Procedures are in place in the organisation and they are reviewed annually at the Trustee meetings.

- Health and Safety Policy
- First Aid Policy
- Procedure for dealing with an accident or emergency
- Financial Policies and Procedures
- Confidentiality Policy
- Safeguarding Policy
- Recruitment and training of volunteers

The adoption and review of policies is an on-going duty of the Board.

Our bank account is with the Charities Aid Foundation Bank and its operation is governed by our Financial Policies and Procedures.

Risk assessments are carried out for all activities in accordance with our Employers Liability Insurance. We have separate insurance to cover disco equipment, the mobile disco and the football club.

Objectives and Activities

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through the provision of recreational and leisure activities and support to live a more independent life.

For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of being a member of a socially and economically deprived community but specifically for young people and adults with learning disabilities and autistic spectrum disorders in Worcestershire.

To further our objectives we continue to organise activities every Monday evening at Barbourne Ex-services Club.

This year our Monday night activities have included:

- Themed parties
- Birthday parties
- A talent show in a theatre
- Karaoke nights
- A pamper evening
- A barbeque
- Sports nights and mini-Olympics
- A football tournament
- Dance and keep fit evenings
- Guest DJs
- Guest entertainers
- Skittles matches
- An awards night

Day and evening trips

We organised day trips to West Midlands Safari Park and to Barry Island, taking a full coach to each, and we visited Wild Goose Rural Training for a barbeque. In January we took 135 people, including support staff and families, to the pantomime at The Swan Theatre. These trips were partly funded by our fund-raising income and partly by ticket sales.

Special Events

The Monday Night Club Has Got Talent was held at The Swan Theatre on Monday 24th October 2016. This was also our 5th birthday. Over 200 people came to see the show. We had invited judges from the Swan Theatre, Worcester Snoezelen and Croydon Adult Services. The event was covered on social media and was extremely well received.

Football Club

To further our objectives of providing social activities to excluded groups, we continue to train our own football team. Once again we achieved FA Charter Standard Adult Club status. One of our members with learning disabilities is a qualified FA (Level 1) coach.

The training of the team is kindly supported by Worcestershire FA and Disability Sport Worcester. We play friendly matches with other disability teams and welcome players of all levels, from beginners. The training sessions and friendly matches are open to men and women.

Community Connections

During this year we have, once again, made efforts to increase our connections within the community and therefore promote our service to more people. We have actively sought collaboration with the Daisychain Benevolent Fund, Mencap, Worcester Snoezelen, Speakeasy NOW, Barbourne Ex-Services Club, Disability Sport Worcester, Worcestershire FA, Worcester Wanderers Rugby Club, The Swan Theatre, Bromsgrove School, Wild Goose Rural Training, The City of Worcester, Worcester Lions and Worcester Cathedral. We have taken part in events organised by Worcestershire County Council to promote services to the LD community in Worcestershire. We have received donations from two WCC councillors from their Divisional Funds.

Income and Expenditure

Our funds are generated by grants, donations and our £1 entrance fee. Our total income for the year was £12,040. Our entrance fee on the door amounted to £6,550, £742 more than the previous year.

Bromsgrove School raised £1,142 for us by their non-uniform day and we had a donation of £500 after we were mentioned by Robin Walker MP during the Autism debate in Parliament. We benefited from two WCC Divisional Funds to the sum of £900. We also have sponsorship of £80 per month from Barbourne Ex-Services Club for our football team and we had some smaller donations. We have had no restricted funds during this year.

The greatest proportion of our funds was spent on sessional activities on Monday nights – organising parties, paying entertainers and other sessional workers – and contributions towards the cost of day and evening trips. Our special event, the show at the theatre, cost £1,340. There were small costs for volunteers' expenses and printing and office expenses. We have carried forward £6,778 at the end of the year.

Recognition and Success

Robin Walker MP mentioned The Monday Night Club (and our founder and Chair) as a successful project in Worcestershire, helping to reduce social isolation for people with autism, during the Autism debate in the House of Commons on 28th April 2016.

Laura Gill was honoured to receive two awards this year for her work with the organisation. She was given a 'Point of Light Award' from Prime Minister David Cameron in February and, during National Volunteer Week in June, won Health and Wellbeing Volunteer of the Year from Worcestershire County Council.

Outcomes

Our average number attending on Monday nights this year was 136. The highest number on one night was 163 and the lowest 90.

Strong bonds of friendship have formed amongst the members, and are continued outside the club. This is particularly important to learning disabled and autistic people who find it difficult to make, and keep, friends and often feel socially excluded and isolated. Their parents, carers and families also benefit by mutual support and shared experiences.

We have a strong group of volunteers who have come from amongst the members of the club. They now take a large part in the organisation of club activities themselves. Several members have gained paid employment, apprenticeships, or other rewarding voluntary work this year. Others have moved out of the family home to live independently.

Our members' confidence in their abilities has grown significantly. The Monday Night Club Has Got Talent gave them a wonderful sense of achievement and resulted in their talents and abilities being recognised by a wider audience across Worcestershire and beyond, and on social media.

The football club has added an opportunity to improve the health and well-being outcomes for our members, and significant improvements can be seen in the players in the last year.

We continue to publicise the club and new members come from various sources, including word of mouth, recommendation by social workers and press coverage. We communicate by email newsletter, print, social media and keep our website up-to-date.

We hope to continue to grow and to be a positive influence on as many socially excluded people as possible next year.

Governing document

We were registered by The Charity Commission of England and Wales on 15th February 2015 and adopted a new constitution as a Charitable Incorporated Organisation. We formally changed the name of the organisation to the name it is generally referred to: The Monday Night Club.

We changed the objectives of the charity in the new constitution to include all people in Worcestershire that are socially excluded, and we exist as an organization to assist them to integrate into society through the provision of recreational and leisure activities, and support to live a more independent life.

We opened a new bank account with Charities Aid Foundation Bank on 13th March 2015. New policies for the organisation were adopted at the AGM and subsequent Trustee meetings. The adoption and review of policies in an on-going duty of the Board.

Recruitment and appointment of new trustees

The recruitment and appointment of new trustees is at the discretion of the existing trustees.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE MONDAY NIGHT CLUB**

I report on the accounts for the year ended 31st October 2016 set out on pages six to nine.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to ensure a proper understanding of the accounts to be reached.

Ken Strange FCCA
Ken Strange Chartered Certified Accountant
10 Ravenscroft Drive
Droitwich
Worcestershire
WR9 7AP

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST OCTOBER 2016**

	Notes	Unrestricted Fund £	Restricted Fund £	2016 Total Funds £	2015 Total Funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		3,105	900	4,005	16,419
Activities for generating funds	(2)	7,947	-	7,947	6,868
Investment income	(3)	<u>1</u>	<u>-</u>	<u>1</u>	<u>1</u>
Total incoming resources		11,053	900	11,953	23,288
RESOURCES EXPENDED					
Costs of generating funds					
Fundraising trading: cost of goods sold and other costs		4,524	-	4,524	4,713
Charitable activities					
Outings		4,382	-	4,382	2,489
Supports costs		2,067	-	2,067	401
Educational project		-	-	-	9,858
Football club		<u>-</u>	<u>1,188</u>	<u>1,188</u>	<u>638</u>
Total resources expended		<u>10,973</u>	<u>1,188</u>	<u>12,161</u>	<u>18,099</u>
NET OUTGOING RESOURCES BEFORE TRANSFERS					
		80	(288)	(208)	5,189
Gross transfers between funds	(6)	<u>(288)</u>	<u>288</u>	<u>-</u>	<u>-</u>
Net incoming/(outgoing) resources		<u>(208)</u>	<u>-</u>	<u>(208)</u>	<u>5,189</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>7,016</u>	<u>-</u>	<u>7,016</u>	<u>1,827</u>
TOTAL FUNDS CARRIED FORWARD		<u>6,808</u>	<u>-</u>	<u>6,808</u>	<u>7,016</u>

The notes form part of these financial statements

BALANCE SHEET AS AT 31ST OCTOBER 2016

				2016	2015
	Notes	Unrestricted fund	Restricted fund	Total funds	Total funds
		£	£	£	£
CURRENT ASSETS					
Cash at bank and in hand	(5)	<u>6,808</u>	-	-	<u>7,016</u>
NET CURRENT ASSETS		<u>6,808</u>	-	<u>6,808</u>	<u>7,016</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>6,808</u>	-	<u>6,808</u>	<u>7,016</u>
NET ASSETS		<u>6,808</u>	-	<u>6,808</u>	<u>7,016</u>
FUNDS	(6)				
Unrestricted funds				6,808	7,016
Restricted funds				-	-
TOTAL FUNDS				<u>6,808</u>	<u>7,016</u>

The financial statements were approved by the Board of Trustees on
were signed on its behalf by:

and

Mrs H J Gill - Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST OCTOBER 2016**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	2016	2015
	£	£
Fundraising events	7,947	6,868
	=====	=====

3. INVESTMENT INCOME

	2016	2015
	£	£
Bank interest	1	1
	=====	=====

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST OCTOBER 2016

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st October 2016 nor for the year ended 31st October 2015.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st October 2016 nor for the year ended 31st October 2015.

5. CASH AT BANK AND IN HAND

	General fund £	2016 Total funds £	2015 Total funds £
Cash in hand	2	2	212
Bank Account	<u>6,806</u>	<u>6,806</u>	<u>6,804</u>
Total	<u><u>6,808</u></u>	<u><u>6,808</u></u>	<u><u>7,016</u></u>

6. MOVEMENT IN FUNDS

	At 1.11.15 £	Net movement in funds £	Transfers between funds £	At 31.10.16 £
Unrestricted funds				
General fund	7,016	80	(288)	6,808
Restricted funds				
Restricted fund	<u>-</u>	<u>(288)</u>	<u>288</u>	<u>-</u>
TOTAL FUNDS	<u><u>7,016</u></u>	<u><u>(208)</u></u>	<u><u>-</u></u>	<u><u>6,808</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	11,053	10,973	80
Restricted funds			
Restricted fund	<u>900</u>	<u>1,188</u>	<u>(288)</u>
TOTAL FUNDS	<u><u>11,953</u></u>	<u><u>12,161</u></u>	<u><u>(208)</u></u>

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST OCTOBER 2016**

	2015	2016
	£	£
INCOMING RESOURCES		
Voluntary income		
Donations	3,105	5,769
Grants	<u>900</u>	<u>10,650</u>
	4,005	16,419
Activities for generating funds		
Fundraising events	7,947	6,868
Investment income		
Bank interest	<u>1</u>	<u>1</u>
Total incoming resources	11,953	23,288
RESOURCES EXPENDED		
Fundraising trading: cost of goods sold and other costs		
Fundraising expenses	4,524	4,713
Charitable activities		
Printing, stationery and IT	1,587	401
Outings and events	5,570	3,127
Educational project	-	9,858
Accountancy	<u>480</u>	<u>-</u>
	<u>7,637</u>	<u>13,386</u>
Total resources expended	12,161	18,099
Net income/deficit	<u>(208)</u>	<u>5,189</u>
	=====	=====

This page does not form part of the statutory financial statements