

**REPORT TO THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31ST OCTOBER 2017  
FOR  
THE MONDAY NIGHT CLUB**

**THE MONDAY NIGHT CLUB**

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OCTOBER 2017**

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**REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31ST OCTOBER 2017**

The trustees present their report with the financial statements of the charity for the year ended 31<sup>st</sup> October 2017. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity Number**

1160646

**Principal address**

The Lodge  
Dingle Road  
Leigh  
Worcestershire  
WR6 5JX

**Trustees**

|                |                   |
|----------------|-------------------|
| Chair          | Laura Gill        |
| Treasurer      | Helen Gill        |
| Other Trustees | Max Chesterman    |
|                | Bethany Trueman   |
|                | Margaret Clarke   |
|                | Jenny Hewitt      |
|                | Beverley Alldrett |
|                | Richard Kenyon    |

**Independent examiner**

Ken Strange FCCA  
10 Ravenscroft Drive  
Droitwich  
Worcestershire  
WR9 7AP

**Structure, Governance and Management**

The Monday Night Club is constituted as a Charitable Incorporated Organisation and is governed by constitution. The CIO is a registered charity with The Charity Commission of England and Wales.

The Annual General Meeting was held on 6<sup>th</sup> June 2017 at 7pm. Trustees at this time were:

|                     |                               |
|---------------------|-------------------------------|
| Miss Laura Gill     | Chair                         |
| Mrs Helen Gill      | Treasurer                     |
| Mrs Bethany Trueman |                               |
| Mrs Margaret Clarke | Barbourne Club Representative |
| Mrs Jennifer Hewitt | Family Carer Representative   |
| Mr Max Chesterman   | Parent Carer                  |
| Mr Richard Kenyon   | Volunteer Representative      |

Mrs Beverley Alldrett                      Secretary

### **Policies and Procedures**

The following Policies and Procedures are in place in the organisation and they are reviewed annually at the Trustee meetings.

- Health and Safety Policy
- First Aid Policy
- Procedure for dealing with an accident or emergency
- Financial Policies and Procedures
- Confidentiality Policy
- Safeguarding Policy
- Recruitment and Training of volunteers

The adoption and review of policies is an on-going duty of the Board.

Our bank account is with the Charities Aid Foundation Bank and its operation is governed by our Financial Policies and Procedures.

Risk assessments are carried out for all activities in accordance with our Employers Liability Insurance. We have separate insurance to cover disco equipment, the mobile disco and the football club.

### **Objectives and Activities**

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through the provision of recreational and leisure activities and support to live a more independent life.

For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of being a member of a socially and economically deprived community but specifically for young people and adults with learning disabilities and autistic spectrum disorders in Worcestershire.

To further our objectives we continue to organise activities every Monday evening at Barbourne Ex-services Club.

This year our Monday night activities have included:

- Themed parties
- Birthday parties
- A talent show in a theatre
- Karaoke nights
- A summer barbeque
- Sports and Games nights
- A football tournament
- Dance and keep fit evenings
- Guest DJs and live music
- Guest entertainers
- Skittles matches
- An awards night

### **Day and evening trips**

We organised day trips to Twycross Zoo and to Barry Island, taking a full coach to each, and we

took a smaller group to the theatre. In January we took 147 people, including support staff and families, to the pantomime at The Swan Theatre. These trips were partly funded by our fund-raising income and partly by ticket sales.

### **Special Events**

The Monday Night Club Has Got Talent was held at The Swan Theatre on Monday 2<sup>nd</sup> October 2017. This was also our 6th birthday. Over 250 people came to see the show. We had invited judges from the Swan Theatre and Worcester Snoezelen. The event was covered on social media and was extremely well received.

### **Football Club**

To further our objectives of providing social activities to excluded groups, we continue to train our own football team. We achieved FA Charter Standard Adult Club status. One of our members with learning disabilities is a qualified FA (Level 1) coach.

The training of the team is kindly supported by Worcestershire FA and Disability Sport Worcester. We joined a disability football league and play in six tournaments across three counties during the season. We also play friendly matches with other disability teams and welcome players of all levels, from beginners. The training sessions and friendly matches are open to men and women. The manager and coaches have achieved FA qualifications.

### **Community Connections**

During this year we have, once again, made efforts to increase our connections within the community and therefore promote our service to more people. We have actively sought collaboration with the Daisychain Benevolent Fund, Worcester Snoezelen, Speakeasy NOW, Barbourne Ex-Services Club, Disability Sport Worcester, Worcestershire FA, Worcester Wanderers Rugby Club, The Swan Theatre, Wild Goose Rural Training, The City of Worcester, Worcester Lions and Worcester Cathedral. We have taken part in events to promote services to the LD community in Worcestershire and been guests of The Mayor of Worcester in The Guild Hall.

### **Income and Expenditure**

Our funds are generated by grants, donations and our £1 entrance fee. Our total income for the year was £23,635. Our entrance fee on the door amounted to £6,140

We benefitted from two large donations for special projects, i.e. restricted funds. £950 from Sanctuary Housing to pay for volunteers first aid training and a special party evening. We also received an Awards 4 All grant from The Big Lottery of £ 9,050 for a project called RespectAbility. We have sponsorship of £ 80 per month from Barbourne Ex-Services Club for our football team and we had some smaller donations.

The greatest proportion of our funds was spent on sessional activities on Monday nights – organising parties, paying entertainers and other sessional workers – and contributions towards the cost of day and evening trips. The football club cost £ 2,463. There were small costs for volunteers' expenses and printing and office expenses. Our total expenditure for the year was £ 18,473.

We have carried forward £5,166 at the end of the year.

### **Recognition and Success**

The Club and our volunteers have been nominated for the Queen's Award for Voluntary Service.

## Outcomes

Our average number attending on Monday nights this year was 128. The highest number on one night was 154 and the lowest 90.

Strong bonds of friendship have formed amongst the members, and are continued outside the club. This is particularly important to learning disabled and autistic people who find it difficult to make, and keep, friends and often feel socially excluded and isolated. Their parents, carers and families also benefit by mutual support and shared experiences.

We have a strong group of volunteers who have come from amongst the members of the club. They now take a large part in the organisation of club activities themselves. Several members have gained paid employment, apprenticeships, or other rewarding voluntary work this year. Others have moved out of the family home to live independently.

We have attracted a number of care leavers, who may have mild learning disabilities and behavioural challenges. They are not supported by the social care services and are learning to live independently, some with no support at all. We try to make them feel a valued part of our community and they are often chosen as volunteers.

The football club has added an opportunity to improve the health and well-being outcomes for our members, and significant improvements can be seen in the players in the last year. Additional challenges have been created for our volunteers in meeting the requirements of the FA.

We continue to publicise the club and new members come from various sources, including word of mouth, recommendation by social workers and press coverage. We communicate by email newsletter, print, social media and keep our website up-to-date.

We hope to continue to grow, to offer more activities, and to be a positive influence on as many socially excluded people as possible next year.

Signed

.....

Laura Gill

Chair, The Monday Night Club Trustees

December 2017

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE MONDAY NIGHT CLUB**

I report on the accounts for the year ended 31<sup>st</sup> October 2017 set out on pages six to ten.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to ensure a proper understanding of the accounts to be reached.

Ken Strange FCCA  
Ken Strange Chartered Certified Accountant  
10 Ravenscroft Drive  
Droitwich  
Worcestershire  
WR9 7AP

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST OCTOBER 2017**

|   | Notes | Unrestricted<br>Fund<br>£ | Restricted<br>Fund<br>£ | 2017<br>Total<br>Funds<br>£ | 2016<br>Total<br>Funds<br>£ |
|---|-------|---------------------------|-------------------------|-----------------------------|-----------------------------|
| <b>INCOMING RESOURCES</b>                               |       |                           |                         |                             |                             |
| <b>Incoming resources from generated funds</b>          |       |                           |                         |                             |                             |
| Voluntary income  |       | 5,070                     | 10,000                  | 15,070                      | 4,005                       |
| Activities for generating funds                         | (2)   | 7,605                     | 960                     | 8,565                       | 7,947                       |
| Investment income                                       | (3)   | <u>1</u>                  | <u>-</u>                | <u>-</u>                    | <u>1</u>                    |
| <b>Total incoming resources</b>                         |       | 12,675                    | 10,960                  | 23,635                      | 11,953                      |
| <b>RESOURCES EXPENDED</b>                               |       |                           |                         |                             |                             |
| <b>Costs of generating funds</b>                        |       |                           |                         |                             |                             |
| Fundraising trading: cost of goods sold and other costs |       | 3,895                     | -                       | 3,895                       | 4,524                       |
| <b>Charitable activities</b>                            |       |                           |                         |                             |                             |
| Marketing   |       | -                         | 1,800                   | 1,800                       | -                           |
| Outings   |       | 5,272                     | 1,000                   | 6,272                       | 4,382                       |
| Supports costs  |       | 1,766                     | -                       | 1,766                       | 2,067                       |
| Training  |       | -                         | 2,277                   | 2,277                       | -                           |
| Educational project                                     |       | -                         | -                       | -                           | -                           |
| Football club   |       | <u>-</u>                  | <u>2,463</u>            | <u>2,463</u>                | <u>1,188</u>                |
| <b>Total resources expended</b>                         |       | <u>10,933</u>             | <u>7,540</u>            | <u>18,473</u>               | <u>12,161</u>               |
| <b>NET OUTGOING RESOURCES BEFORE TRANSFERS</b>          |       |                           |                         |                             |                             |
|   |       | 1,742                     | 3,420                   | 5,162                       | (208)                       |
| <b>Gross transfers between funds</b>                    | (6)   | <u>(1,503)</u>            | <u>1,503</u>            | <u>-</u>                    | <u>-</u>                    |
| <b>Net incoming/(outgoing) resources</b>                |       | <u>239</u>                | <u>4,923</u>            | <u>5,162</u>                | <u>(208)</u>                |
| <b>RECONCILIATION OF FUNDS</b>                          |       |                           |                         |                             |                             |
| <b>Total funds brought forward</b>                      |       | <u>6,808</u>              | <u>-</u>                | <u>6,808</u>                | <u>7,016</u>                |
| <b>TOTAL FUNDS CARRIED FORWARD</b>                      |       | <u>7,047</u>              | <u>4,923</u>            | <u>11,970</u>               | <u>6,808</u>                |

The notes form part of these financial statements



## BALANCE SHEET AS AT 31ST OCTOBER 2017

|  | Notes | Unrestricted<br>fund | Restricted<br>fund | 2017<br>Total<br>funds | 2016<br>Total<br>funds |
|--|-------|----------------------|--------------------|------------------------|------------------------|
|  |       | £                    | £                  | £                      | £                      |
| <b>CURRENT ASSETS</b>                            |       |                      |                    |                        |                        |
| Cash at bank and in hand                         | (5)   | <u>7,047</u>         | <u>8,373</u>       | <u>15,420</u>          | <u>6,808</u>           |
| <b>CURRENT LIABILITIES</b>                       |       |                      |                    |                        |                        |
| Creditors Account                                |       | <u>-</u>             | <u>(3,450)</u>     | <u>(3,450)</u>         | <u>-</u>               |
| <b>NET CURRENT ASSETS</b>                        |       | <u>7,047</u>         | <u>4,923</u>       | <u>11,970</u>          | <u>6,808</u>           |
| <b>TOTAL ASSETS LESS<br/>CURRENT LIABILITIES</b> |       | <u>7,047</u>         | <u>4,923</u>       | <u>11,970</u>          | <u>6,808</u>           |
| <b>NET ASSETS</b>                                |       | <u>7,047</u>         | <u>4,923</u>       | <u>11,970</u>          | <u>6,808</u>           |
| <b>FUNDS</b>                                     |       |                      |                    |                        |                        |
|  | (6)   |                      |                    |                        |                        |
| Unrestricted funds                               |       |                      |                    | 7,047                  | 6,808                  |
| Restricted funds                                 |       |                      |                    | <u>4,923</u>           | <u>-</u>               |
| <b>TOTAL FUNDS</b>                               |       |                      |                    | <u>11,970</u>          | <u>6,808</u>           |

The financial statements were approved by the Board of Trustees on  
were signed on its behalf by:

and

Mrs H J Gill - Trustee

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST OCTOBER 2017**

**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

**Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. ACTIVITIES FOR GENERATING FUNDS**

|                    | <b>2017</b> | <b>2016</b> |
|--------------------|-------------|-------------|
|                    | <b>£</b>    | <b>£</b>    |
| Fundraising events | 8,565       | 7,947       |
|                    | =====       | =====       |

**3. INVESTMENT INCOME**

|               | <b>2017</b> | <b>2016</b> |
|---------------|-------------|-------------|
|               | <b>£</b>    | <b>£</b>    |
| Bank interest | -           | 1           |
|               | =====       | =====       |

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31ST OCTOBER 2017**

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31<sup>st</sup> October 2017 nor for the year ended 31<sup>st</sup> October 2016.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31<sup>st</sup> October 2017 nor for the year ended 31<sup>st</sup> October 2016.

**5. CASH AT BANK AND IN HAND**

|              | <b>Restricted<br/>Fund<br/>£</b> | <b>General<br/>fund<br/>£</b> | <b>2017<br/>Total<br/>funds<br/>£</b> | <b>2016<br/>Total<br/>funds<br/>£</b> |
|--------------|----------------------------------|-------------------------------|---------------------------------------|---------------------------------------|
| Cash in hand | -                                | -                             | -                                     | 2                                     |
| Bank Account | <u>8,373</u>                     | <u>7,047</u>                  | <u>15,420</u>                         | <u>6,806</u>                          |
| <b>Total</b> | <u><u>8,373</u></u>              | <u><u>7,047</u></u>           | <u><u>15,420</u></u>                  | <u><u>6,808</u></u>                   |

**6. MOVEMENT IN FUNDS**

|                           | <b>At 1.11.16<br/>£</b> | <b>Net<br/>movement<br/>in funds<br/>£</b> | <b>Transfers<br/>between<br/>funds<br/>£</b> | <b>At 31.10.17<br/>£</b> |
|---------------------------|-------------------------|--|--|--------------------------|
| <b>Unrestricted funds</b> |                         |  |  |                          |
| General fund              | 6,808                   | 1,742                                      | (1,503)                                      | 7,047                    |
| <b>Restricted funds</b>   |                         |  |  |                          |
| Restricted fund           | <u>-</u>                | <u>3,420</u>                               | <u>1,503</u>                                 | <u>4,923</u>             |
| <b>TOTAL FUNDS</b>        | <u><u>6,808</u></u>     | <u><u>5,162</u></u>                        | <u><u>-</u></u>                              | <u><u>11,970</u></u>     |

Net movement in funds, included in the above are as follows:

|                           | <b>Incoming<br/>resources<br/>£</b> | <b>Resources<br/>expended<br/>£</b> | <b>Movement<br/>in funds<br/>£</b> |
|---------------------------|-------------------------------------|-------------------------------------|------------------------------------|
| <b>Unrestricted funds</b> |                                     |                                     |                                    |
| General fund              | 12,675                              | 10,933                              | 1,742                              |
| <b>Restricted funds</b>   |                                     |                                     |                                    |
| Restricted fund           | <u>10,960</u>                       | <u>7,540</u>                        | <u>3,420</u>                       |
| <b>TOTAL FUNDS</b>        | <u><u>23,635</u></u>                | <u><u>18,473</u></u>                | <u><u>5,162</u></u>                |

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST OCTOBER 2017**

|  | <b>2017</b>         | <b>2016</b>         |
|--|---------------------|---------------------|
|  | <b>£</b>            | <b>£</b>            |
| <b>INCOMING RESOURCES</b>                                      |                     |                     |
| <b>Voluntary income</b>  |                     |                     |
| Donations  | 1,904               | 3,105               |
| Grants   | <u>13,166</u>       | <u>900</u>          |
|  | 15,070              | 4,005               |
| <b>Activities for generating funds</b>                         |                     |                     |
| Fundraising events   | 8,565               | 7,947               |
| <b>Investment income</b>                                       |                     |                     |
| Bank interest  | <u>-</u>            | <u>1</u>            |
| <b>Total incoming resources</b>                                | 23,635              | 11,953              |
| <b>RESOURCES EXPENDED</b>                                      |                     |                     |
| <b>Fundraising trading: cost of goods sold and other costs</b> |                     |                     |
| Fundraising expenses   | 3,895               | 4,524               |
| <b>Charitable activities</b>                                   |                     |                     |
| Marketing  | 1,800               | -                   |
| Football   | 2,463               | 1,188               |
| Printing, stationery and IT                                    | 773                 | 1,587               |
| Outings and events   | 6,272               | 4,382               |
| Training costs   | 2,277               | -                   |
| Accountancy  | 300                 | 480                 |
| Sundry Expenses  | <u>693</u>          | <u>-</u>            |
|  | <u>14,578</u>       | <u>7,637</u>        |
| <b>Total resources expended</b>                                | 18,473              | 12,161              |
| <b>Net income/deficit</b>                                      | <u><u>5,162</u></u> | <u><u>(208)</u></u> |