

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 OCTOBER 2014
FOR
THE FRIENDS OF ACTON MILL CARE FARM**

THE FRIENDS OF ACTON MILL CARE FARM
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FOR THE YEAR ENDED 31 OCTOBER 2014

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THE FRIENDS OF ACTON MILL CARE FARM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 OCTOBER 2014

The trustees present their report with the financial statements of the charity for the year ended 31 October 2014. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

Principal address

The Lodge
Dingle Road
Leigh
Worcestershire
WR6 5JX

Trustees

Chairperson	Laura Gill
Treasurer	Helen Gill
Secretary	Rosemary Hooper

Members	Margaret Clarke Richard Skerm Tom Clarke Emily Sheward Owen Prince Joe Clarke Jane Brooks Bethany Truman
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Independent examiner

G W Ballard FCA
Ballard Dale Syree Watson LLP
11c Kingswood Road
Hampton Lovett
Droitwich
Worcestershire
WR9 0QH

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Friends of Acton Mill Care Farm is not a registered charity but has been set up as a not-for-profit organisation with the charitable objective of supporting the work of Acton Mill Care Farm.

The organisation is administered by a Management Committee of no less than three people and no more than fifteen. The Management Committee consists of the Chairperson, the Treasurer, the Secretary and any additional members as considered necessary. Members are elected for a period of up to one year and are eligible for re-election at the Annual General Meeting.

OBJECTIVES AND ACTIVITIES

The principal objective of the organisation is to raise funds to provide extended activities for the benefit of the users of Acton Mill Care Farm in addition to those provided by the Care Farm.

The principal activity is to organise and run a weekly club called the Monday Night Club, an inclusive social club, but specifically for adults with learning disabilities in Worcestershire.

We continue to meet every Monday night at Barbourne Ex-Services Club. Our Monday night activities have included:

- birthday parties
- themed parties
- talent shows

THE FRIENDS OF ACTON MILL CARE FARM

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 OCTOBER 2014**

OBJECTIVES AND ACTIVITIES

- karaoke nights
- barbeques
- sports nights
- guest DJs
- skittles matches
- a football tournament
- dancing competitions
- a voting workshop

Using accumulated funds we organised a day trip to Cadbury World for 59 people; we took 63 members to the pantomime at the Swan Theatre in December and 22 members to see Illyria-on-Sea in Stourbridge in June. These outings were partly funded by income.

We received a donation of £3,697 to take 37 people on a two day trip to London. We planned an event at the Shaw Theatre to show the film we had made last year to an invited audience. Some members of the club performed on the stage. The audience included the Secretary of State for Culture, Media and Sport, Maria Millar MP, and Richard Bacon MP. On the second day of the trip we went to the Science Museum.

With the help of Mencap we held a voting workshop in September and were joined by Robin Walker MP for this event.

We have started a football team with the help of Worcestershire FA and hope to join the Three Counties Ability Counts League.

Income and Expenditure

Most of our funds are generated by the £1 entrance fee. We have also raised £406.10 by holding raffles and £105 selling our DVD. We received two grants from Worcestershire County Councillors' Divisional Fund Scheme - one of £1,000 and one of £750. We also had a donation from the Worcester Lions of £150 to contribute towards our Christmas party and family donations towards the cost of birthday parties. Two donations totalling £4,197 paid all the expenses of the London trip and theatre hire.

The largest amount of expenditure was the two day trip to London to show our film and this was completely covered by the donations we received. We also spent money organising parties and paying for buffets and DJs. We contributed £1,151.25 towards theatre and day trips and spent £852.67 on disco equipment.

Outcomes

We have had an increase in numbers attending on Monday nights from approximately 70 at the beginning of the period to about 120 at the end. We continue to publicise the club and new members come from various sources, including word of mouth and press coverage.

Our members' confidence has grown significantly. The trip to London to premiere our film gave them a wonderful sense of achievement and resulted in their talents and abilities being recognised by a wider audience outside Worcestershire. The friendships that have formed through this project are very strong and the trip brought the group together. This is particularly important to learning-disabled people who find it difficult to make and keep friends. Their parents, carers and families also benefitted from mutual support and shared experiences.

Personal success stories include one member who is now a full-time music student at a Birmingham Academy, another has written several short stories and written and directed a film of his own. Several members have now gained paid employment, apprenticeships, or rewarding voluntary work; two members have become volunteers for the Club.

Approved by order of the board of trustees on and signed on its behalf by:

.....
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE FRIENDS OF ACTON MILL CARE FARM**

I report on the accounts for the year ended 31 October 2014 set out on pages four to seven.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

G W Ballard FCA
Ballard Dale Syree Watson LLP
11c Kingswood Road
Hampton Lovett
Droitwich
Worcestershire
WR9 0QH

Date:

THE FRIENDS OF ACTON MILL CARE FARM

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 OCTOBER 2014

	Notes	2014 Unrestricted fund £	2013 Total funds £
INCOMING RESOURCES			
Incoming resources from generated funds			
Voluntary income		6,602	5,740
Activities for generating funds	2	6,090	2,965
Total incoming resources		<u>12,692</u>	<u>8,705</u>
RESOURCES EXPENDED			
Costs of generating funds			
Fundraising trading: cost of goods sold and other costs		4,558	887
Charitable activities			
Outings		2,219	1,152
Events		4,197	2,144
Support costs		367	169
Educational project		-	3,950
Total resources expended		<u>11,341</u>	<u>8,302</u>
NET INCOMING RESOURCES		<u>1,351</u>	<u>403</u>
RECONCILIATION OF FUNDS			
Total funds brought forward		476	73
TOTAL FUNDS CARRIED FORWARD		<u><u>1,827</u></u>	<u><u>476</u></u>

The notes form part of these financial statements

THE FRIENDS OF ACTON MILL CARE FARM

**BALANCE SHEET
AT 31 OCTOBER 2014**

	Notes	2014 Unrestricted fund £	2013 Total funds £
CURRENT ASSETS			
Cash at bank and in hand	4	1,827	476
NET CURRENT ASSETS		<u>1,827</u>	<u>476</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>1,827</u>	<u>476</u>
NET ASSETS		<u><u>1,827</u></u>	<u><u>476</u></u>
FUNDS			
Unrestricted funds	5	1,827	476
TOTAL FUNDS		<u><u>1,827</u></u>	<u><u>476</u></u>

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

.....
Trustee

THE FRIENDS OF ACTON MILL CARE FARM

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2014

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	2014	2013
	£	£
Fundraising events	6,090	2,965

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 October 2014 nor for the year ended 31 October 2013.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 October 2014 nor for the year ended 31 October 2013.

4. CASH AT BANK AND IN HAND

	2014	2013
	Total funds	Total funds
	£	£
Cash in hand	-	91
Bank account	1,827	385
Total	1,827	476

THE FRIENDS OF ACTON MILL CARE FARM

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 OCTOBER 2014

5. MOVEMENT IN FUNDS

	At 1.11.13 £	Net movement in funds £	At 31.10.14 £
Unrestricted funds			
General fund	476	1,351	1,827
	<u>476</u>	<u>1,351</u>	<u>1,827</u>
TOTAL FUNDS	<u>476</u>	<u>1,351</u>	<u>1,827</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	12,692	(11,341)	1,351
	<u>12,692</u>	<u>(11,341)</u>	<u>1,351</u>
TOTAL FUNDS	<u>12,692</u>	<u>(11,341)</u>	<u>1,351</u>

THE FRIENDS OF ACTON MILL CARE FARM
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 OCTOBER 2014

	2014	2013
	£	£
INCOMING RESOURCES		
Voluntary income		
Donations	4,852	915
Grants	1,750	4,825
	<u>6,602</u>	<u>5,740</u>
Activities for generating funds		
Fundraising events	6,090	2,965
	<u>6,090</u>	<u>2,965</u>
Total incoming resources	12,692	8,705
RESOURCES EXPENDED		
Fundraising trading: cost of goods sold and other costs		
Fundraising expenses	4,558	887
Charitable activities		
Printing, stationery and IT	367	169
Outings and events	6,416	3,296
Educational project	-	3,950
	<u>6,783</u>	<u>7,415</u>
Total resources expended	11,341	8,302
Net income	<u>1,351</u>	<u>403</u>

This page does not form part of the statutory financial statements