

**REPORT TO THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST OCTOBER 2019
FOR
THE MONDAY NIGHT CLUB**

THE MONDAY NIGHT CLUB

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OCTOBER 2019**

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THE MONDAY NIGHT CLUB TRUSTEES

31st October 2019

Helen Gill BSc

Date of Birth 28/12/1955

Contact

THE LODGE, DINGLE ROAD, LEIGH, WORCESTER, WR6 5JX helenbiz@btopenworld.com
01886833050

Treasurer and Trustee

Laura Gill

Date of Birth 14/05/1987

Chair and Trustee

Appointed 25/02/2015

100 Sentinal Close, WORCESTER, WR2 5FD laura@themondaynightclub.org.uk
01886833050

Hannah Phillips

Date of Birth 02/07/1977

Trustee

Appointed 04/06/2019

Hill View House, Sinton Green, Hallow, WORCESTER, WR2 6NW
hannah.phillips@worcesterartworkshop.org.uk
01905 25053

Max Dean

Date of Birth 02/04/1990

Trustee

Appointed 04/06/2019

Orchard House, 10 Lark Hill Road, Worcester, WR5 2EF
Max.dean@candt.org
07772021179

Richard Kenyon

Date of Birth 10/01/1975

Secretary and Trustee

Appointed 21/03/2017

11 Kestral Crescent, Droitwich, WR9 7HH rjkenyon@live.co.uk
07841654269

Max Cheston

Resigned 25th February 2019

Margaret Clarke

Resigned 4th June 2019

REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31ST OCTOBER 2019

The trustees present their report with the financial statements of the charity for the year ended 31st October 2019. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1160646

Principal address

The Lodge
Dingle Road
Leigh
Worcestershire
WR6 5JX

Trustees

Chair	Laura Gill
Treasurer	Helen Gill
Other Trustees	Max Chesterman (resigned 25.2.19)
	Margaret Clarke (resigned 4.6.19)
	Richard Kenyon
	Max Dean (appointed 4.6.19)
	Hannah Phillips (appointed 4.6.19)

Independent examiner

Ken Strange FCCA
10 Ravenscroft Drive
Droitwich
Worcestershire
WR9 7AP



The Monday Night Club

Registered Charity no: 1160646

Annual Report

1 November 2018 - 31 October 2019

Chair's Report

Structure, Governance and Management

The Monday Night Club is constituted as a Charitable Incorporated Organisation and is governed by constitution. The CIO is a registered charity with The Charity Commission of England and Wales.

The Annual General Meeting was held on 6th June 2019. Trustees at this time were:

Miss Laura Gill, Chair

Mrs Helen Gill, Treasurer

Mr Richard Kenyon – volunteer representative

Mr Max Dean

The Chair, Treasurer, Richard Kenyon and Max Dean were re-elected to their positions. Mrs Margaret Clarke and Mr Max Chesterton had resigned earlier in the year and a new trustee, Ms Hannah Phillips, was elected at this meeting.

Objectives

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through the provision of recreational and leisure activities and support to live a more independent life.

For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of being a member of a socially and economically deprived community but specifically for young people and adults with learning disabilities and autistic spectrum disorders in Worcestershire.

To further our objectives, we continue to organise activities every Monday evening and organise a football club on Thursday evenings.

Future Plans

This year has been an exciting year of change for The Monday Night Club. We moved to a new venue, with a proper business arrangement, and concentrated our activities to appeal to members that most meet the criteria of social exclusion stated in our objectives. The board are moving forward with plans to professionalise the charity and make it sustainable and effective for a long-term future. In 2020 the trustees will be co-producing, along with our members, a three-year strategy and business plan. The work involved in management, administration, compliance, fund-raising and organising our many activities has grown every year, and the board has taken the decision to employ a Chief Executive Officer, part-time, during the next financial year. We will aim to raise funds to build our

reserves and fund-raising for sustainability will be part of the role of the Chief Executive Officer moving forward.

Policies and Procedures

The following Policies and Procedures are in place in the organisation and they are reviewed annually at the Trustee meetings.

- Health and Safety Policy and Risk Assessment procedure
- First Aid Policy and accident reporting procedure
- Procedure for dealing with an accident or emergency
- Procedure for emergency evacuation
- Financial Policies and Procedures
- Confidentiality Policy
- Safeguarding Policy
- Recruitment and Training of volunteers
- Photography and Video Policy
- Health and Safety Policy
- Equal Opportunities Policy
- Whistleblowing Policy
- Anti-Bullying Policy

The adoption and review of policies is an on-going duty of the Board.

Our bank account is with the Charities Aid Foundation Bank and its operation is governed by our Financial Policies and Procedures.

Risk assessments are carried out for all activities in accordance with our Employers Liability Insurance. We have separate insurances to cover disco equipment, the mobile disco and the football club.

Activities

This year our activities have included:

- Themed parties
- Birthday parties
- A talent show in a local theatre
- Karaoke nights
- A summer barbeque
- Sports and Games nights
- Football tournaments
- Dance and keep fit evenings
- Guest DJs and live music
- Guest entertainers
- Performance to watch
- Pottery sessions
- Paper craft sessions
- An awards night

Day and evening trips

We organised day trips to Cadburys World and to Barry Island, taking a full coach (49) to each. In January we took 61 people, including support staff and families, to the pantomime at The Swan Theatre. These trips were partly funded by our fund-raising income and partly by ticket sales.

Special Events

The Monday Night Club Has Got Talent was held at The Swan Theatre on Monday 7th October 2019. This was also our 8th birthday. Over 200 people came to see the show. We had invited judges from the local community and friends of The Monday Night Club. The event was covered on BBC local radio and social media, and was extremely well received. The winner this year was a performance poet, writing about his struggle with his mental health.

Football Club

To further our objectives of providing social activities to excluded groups, we continue to train our own football team. Once again, we achieved FA Charter Standard Adult Club status. One of our members with learning disabilities is a qualified FA (Level 1) coach. One of our women players has started an FA Lionesses course to be trained as a FA Level 1 coach and referee.

The training of the team is supported by Worcestershire FA and Disability Sport Worcester. We belong to the Three Counties Ability Counts League, a disability football league, and play in six tournaments across three counties during the season. We also play friendly matches with other disability teams and welcome players of all levels, from beginners. The training sessions and friendly matches are open to men and women. The manager and coaches have achieved FA qualifications.

This was the second year of our 'Grow The Game' Football Foundation Grant to run a women's disability football team. We also received a Cash4Clubs grant of £1,000 and a Worcester Sports grant of £500.

Community Connections

We have made efforts to increase our connections within the community and therefore promote our service to more people. During this year we moved to Worcester Arts Workshop. This has greatly improved our connections and opened up the wide variety of artistic and creative opportunities offered there to our members. We have actively sought collaboration with the Daisychain Benevolent Fund, Worcester Snoezelen, Speakeasy NOW, Disability Sport Worcester, Worcestershire FA, Malvern Cube, The Swan Theatre, Wild Goose Rural Training, The City of Worcester and Worcester Cathedral.

The RespectAbility Awards

We have instigated our own Award called the RespectAbility Award. The initial funding was received from The Big Lottery, Awards 4 All fund. The aim is to promote achievements of the learning disability community to the public eye.

This year we have located three more permanent commemorative plaques around Worcestershire to celebrate the achievements of people with learning disabilities who

have been successful in local and national politics, art, fund-raising, sport, writing and publishing, leadership, independence and employment. There are now six plaques in public places. The plaques were unveiled in ceremonies attended by prominent people including Mayors, MPs, The High Sheriff of Worcestershire, an Olympic medallist and city and county councillors. A short film has been made about each winner and published online.

Income and Expenditure

Our funds are generated by grants, donations and our £1 entrance fee. Our total income for the year was £ 43,000.

We benefited from a restricted grant from The Tampon Tax of £ 7,760 to develop young women volunteers. We also received grants and donations from Worcestershire Councillors Divisional Fund and the Co-op Communities Fund.

We received a development grant from a private individual with connections to the club of £ 20,000. We will use this to grow and develop our service and community. The parent of one of our members took part in an Ironman Challenge and raised £1,392 which he donated to the Club.

The greatest proportion of our funds was spent on sessional activities on Monday nights – organising parties, paying entertainers and other sessional workers – and contributions towards the cost of day and evening trips. There were small costs for volunteers' expenses, printing and office expenses. Our total expenditure for the year was £ 17,632.

We have carried forward £ 29,782 at the end of the year.

Outcomes

This year we have focused on training, mentoring and developing our young women volunteers.

The women volunteers have formed string friendship groups and learned new skills in speaking up, their human rights, mental health awareness and first aid. Our regular evening clubs help to prevent isolation and loneliness and this in turn improves the health and well-being of our members with disabilities, whose choices for socialising may be limited by their situation.

As well as this outcome all our volunteers have reported that their skills and confidence have improved by taking part in the activity. One young woman football player is training to be a FA football coach and referee, and another has got a job as a care assistant.

Our women volunteers have become role models, who can and will support other young women going through similar experiences, especially our young mothers with a learning disability.

We now have a group of volunteers who have come from amongst the members of the club. They play a large part in the organisation of the club activities. Several members have gained employment, apprenticeships, or other rewarding voluntary work this year. Others have moved out of the family home, special college, or care homes to live independently

All our volunteers are entitled to wear the special Queen's Award for Volunteering badge, recognized as the MBE for groups.

Strong bonds of friendship have formed amongst the members and are continued outside the club. This is particularly important to learning disabled and autistic people who find it difficult to make, and keep, friends and often feel socially excluded and isolated. Their parents, carers and families also benefit by mutual support and shared experiences.

Our members include young care leavers, who may have mild learning disabilities and behavioral challenges. They are not supported by the social care services and are learning to live independently, on very low incomes, some with no support at all. We try to make them feel a valued part of our community and they are often chosen as volunteers.

The football club continues to improve the health and well-being outcomes for our members, and significant improvements can be seen in the players in the last year. Our volunteers have given up their own time complying with the training requirements of the FA.

We continue to publicise the club and new members come from various sources, including word of mouth, recommendation by social workers and press coverage. We communicate by email newsletter, print, social media and keep our website current

We succeeded in our aim to find a more suitable and community-friendly venue for the club at Worcester Arts Workshop, where our members could take part in creative activities and volunteering roles offered on other days besides Mondays. We want to continue to grow, to offer more activities, forge more links to the wider community and to be a positive influence on as many socially excluded people as possible in the coming year.

Signed

Laura Gill

Chair, The Monday Night Club Trustees
December 2019

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE MONDAY NIGHT CLUB**

I report on the accounts for the year ended 31st October 2019 set out on pages six to ten.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to ensure a proper understanding of the accounts to be reached.

Ken Strange FCCA
Ken Strange Chartered Certified Accountant
10 Ravenscroft Drive
Droitwich
Worcestershire
WR9 7AP

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST OCTOBER 2019**

	Notes	Unrestricted Fund £	Restricted Fund £	2019 Total Funds £	2018 Total Funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		30,489	8,710	39,199	3,431
Activities for generating funds	(2)	3,801	-	3,801	6,973
Investment income	(3)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total incoming resources		34,290	8,710	43,000	10,404
RESOURCES EXPENDED					
Costs of generating funds					
Fundraising trading: cost of goods sold and other costs		3,997	-	3,997	6,048
Charitable activities					
Venue Hire		-	2,370	2,370	-
Marketing		-	-	-	2,050
Outings		2,296	1,200	3,496	4,367
Supports costs		1,373	-	1,373	2,813
Training		454	-	454	168
Football club		<u>1,102</u>	<u>4,840</u>	<u>5,942</u>	<u>2,514</u>
Total resources expended		<u>5,225</u>	<u>8,410</u>	<u>13,635</u>	<u>17,960</u>
NET OUTGOING RESOURCES BEFORE TRANSFERS					
		25,068	300	25,368	(7,556)
Gross transfers between funds	(6)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net incoming/(outgoing) resources		<u>25,068</u>	<u>300</u>	<u>25,368</u>	<u>(7,556)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>4,414</u>	<u>-</u>	<u>4,414</u>	<u>11,970</u>
TOTAL FUNDS CARRIED FORWARD		29,482 =====	300 =====	29,782 =====	4,414 =====

The notes form part of these financial statements

BALANCE SHEET AS AT 31ST OCTOBER 2019

	Notes	Unrestricted fund	Restricted fund	2019 Total funds	2018 Total funds
		£	£	£	£
CURRENT ASSETS					
Cash at bank and in hand	(5)	<u>29,782</u>	<u>300</u>	<u>30,082</u>	<u>4,414</u>
CURRENT LIABILITIES					
Creditors Account		<u>(300)</u>	<u>-</u>	<u>(300)</u>	<u>(-)</u>
NET CURRENT ASSETS		<u>29,482</u>	<u>300</u>	<u>29,782</u>	<u>4,414</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>29,482</u>	<u>300</u>	<u>29,782</u>	<u>4,414</u>
NET ASSETS		29,482 =====	300 ====	29,782 =====	4,414 =====
FUNDS					
	(6)				
Unrestricted funds				27,014	4,414
Restricted funds				<u>-</u>	<u>-</u>
TOTAL FUNDS				<u>27,014</u> =====	<u>4,414</u> =====

The financial statements were approved by the Board of Trustees on
were signed on its behalf by:

and

Mrs H J Gill - Trustee

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST OCTOBER 2019**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	2019	2018
	£	£
Fundraising events	3,801	6,973
	=====	=====

3. INVESTMENT INCOME

	2019	2018
	£	£
Bank interest	-	-
	=====	=====

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST OCTOBER 2019

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st October 2019 nor for the year ended 31st October 2018.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st October 2019 nor for the year ended 31st October 2018.

5. CASH AT BANK AND IN HAND

	Restricted Fund £	General fund £	2019 Total funds £	2018 Total funds £
Cash in hand	-	26	26	2
Bank Account	<u>300</u>	<u>29,756</u>	<u>30,056</u>	<u>4,412</u>
Total	<u>300</u>	<u>29,782</u>	<u>30,082</u>	<u>4,414</u>
	=====	=====	=====	=====

6. MOVEMENT IN FUNDS

	At 1.11.18 £	Net movement in funds £	Transfers between funds £	At 31.10.19 £
Unrestricted funds				
General fund	4,414	25,068	-	29,482
Restricted funds				
Restricted fund	<u>-</u>	<u>300</u>	<u>-</u>	<u>300</u>
TOTAL FUNDS	<u>4,414</u>	<u>25,368</u>	<u>-</u>	<u>29,782</u>
	=====	=====	=====	=====

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	34,290	9,222	25,068
Restricted funds			
Restricted fund	<u>8,710</u>	<u>8,410</u>	<u>300</u>
TOTAL FUNDS	<u>43,000</u>	<u>17,632</u>	<u>25,368</u>
	=====	=====	=====

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST OCTOBER 2019**

	2019	2018
	£	£
INCOMING RESOURCES		
Voluntary income		
Gift Aid	5,069	-
Donations	25,420	2,731
Grants	<u>8,710</u>	<u>700</u>
	39,199	3,431
Activities for generating funds		
Fundraising events	3,801	6,973
Investment income		
Bank interest	<u>-</u>	<u>-</u>
Total incoming resources	43,000	10,404
RESOURCES EXPENDED		
Fundraising trading: cost of goods sold and other costs		
Fundraising expenses	3,997	6,048
Charitable activities		
Venue Hire	2,370	-
Marketing	-	2,050
Football	5,942	2,514
Printing, stationery and IT	673	795
Outings and events	3,496	4,367
Training costs	454	168
Accountancy	300	300
Sundry Expenses	<u>400</u>	<u>1,718</u>
	<u>13,635</u>	<u>11,912</u>
Total resources expended	17,632	17,960
Net income/deficit	<u>25,368</u>	<u>(7,556)</u>
	=====	=====